



**REGULAR COUNCIL MEETING**  
**July 26, 2017**  
**6:00 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:** Mayor Gwen Johansson  
Councillor Dave Heiberg  
Councillor Heather Middleton  
Councillor Kelly Miller

**Absent:** Councillor Nicole Gilliss  
Councillor Caroline Beam  
Councillor Travous Quibell

**Staff:** CAO, Tom Matus  
Bylaw Officer/Safety Officer, Wallace Roach  
Office Assistant, Andrea Martin

**Other:**

1. **CALL TO ORDER:**  
The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.
2. **DELEGATIONS:**
3. **NOTICE OF NEW BUSINESS:**  
**Mayors Additions:**  
**Councillors Additions:** CEC update, PRRD report  
**Staff Additions:**
4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**
5. **DECLARATION OF CONFLICT OF INTEREST:**
6. **ADOPTION OF MINUTES:**
- M1 **July 10, 2017 Regular Council Meeting** **0550-01**  
Paddle of the Peace- change from participants to water craft  
RESOLUTION NO.155/17  
M/S Councillors Miller/Heiberg  
That  
"The minutes of the July 10, 2017 Regular Council Meeting be adopted as amended."  
CARRIED
7. **BUSINESS ARISING OUT OF THE MINUTES:**  
C2- Helicopter Emergency Rescue Operations Society

- Mayor Johansson to send letter of support

8. **STAFF REPORTS:**

SR1 **CAO Report- Action and other Updates** **0110-01**

- **Arena**

- Arena flooring to be installed in August **0810-20**
- Solar Panel project to begin with Arena; panels will be stored in Arena
- Appoint one of the two contractors to act as Primary Contactor for Arena site.

- **Project Reports**

- Council requested better reports from Urban Systems
- Would like to see weekly reporting

SR2 **Solar Array Project Change Orders** **0970-01**

RESOLUTION NO.156/17

M/S Councillors Heiberg/Miller

That:

"Council approves the Peace Energy Cooperative's Contemplated Change Notice numbers "CCN# HHSI-0001-A" in the amount of \$86,968.23 inclusive of GST and Contemplated Change Notice number "CCN# HHSI-0002-A" in the amount of \$55,668.22 inclusive of GST in regard to the "Community Solar Initiative" project contract. And

That:

"Council approves the following buildings for further project 'Community Solar Initiative' consideration, in no particular order:

1. Beryl Prairie Fire Hall;
2. Swimming Pool;
3. Water Treatment Plant;
4. Hudson's Hope Museum;
5. Community Hall"

CARRIED

SR3 **Capital Budget Expenditure-Portable Pump** **1705-00**

- Staff directed to inform Director of Protective Services that recommendation has been approved **7010-01**
- Discussion in regard to budgetary implications.

RESOLUTION NO.157/17

M/S Councillors Heiberg/Miller

That

"Council approve a capital expenditure of \$7800.00 for a new structural protection portable pump to be funded by the Protective Services Capital Reserve."

CARRIED

SR4 **NDIT Community Halls and Recreation Facilities Program** **1855-01**

- Staff directed to provide a copy of the engineers report from the Hall Society in regard to the building integrity **0230-20**
- Discussion in regard to replacement of building.
- Item tabled until next meeting.

SR5 **Water & Sewer Tax Rates** **1950-01**

- Discussion in regard to rates increase.
- Implementation strategy to be created.
- Item to be tabled until September meeting.
- Staff directed to resend spreadsheet to Council

- SR6 **Wildfire update** **7010-01**
- Director of Protective Services has informed that our services have not been requested at this time.
  - Discussion in regard to providing free camp sites to any of the evacuees and assisting with finding areas to relocate farm stock.

9. **COMMITTEE MEETING REPORTS:**
- CM1 **Community Engagement Committee (CEC) Report – July 21, 2017** **0360-01**  
**6660-20**
- CEC met with Kerr, Wood, Leidal (KWL) Engineering firm to discuss Berm construction, D.A. Thomas Boat Launch, D.A. Thomas Road and the water intake design for the water treatment plant and the lagoons. Public Works employees were in attendance to provide input in regard to the design.
  - KWL will provide information by the first part of September, CEC members will bring to Council at that time.

10. **BYLAWS:**
- B1 **Council Procedure Amendment 887 and scholarship policy** **0340-50**  
**RESOLUTION NO.158/17** **3900-02**  
M/S Councillors Heiberg/Middleton  
That  
"Council approve the amended Youth Volunteer of the Year Policy, as presented";  
That:  
"Council approve the amended Leo and Ethel Rutledge Scholarship Policy, as presented".  
And That:  
"Council give First, Second and Third Reading of District of Hudson's Hope Council Procedure Amendment Bylaw No. 887, 2017."  
**CARRIED**

11. **CORRESPONDENCE:**
- C1 **International Association for Public Participation(IAP2) Invitation** **0400-50**  
For Information
- C2 **Collaborative Emergency Management Model** **0400-50**  
For Information
- C3 **World's Invitational Class "A" Gold Panning Competition** **6900-01**  
For Information
- C4 **July 2016 amendment of Contaminated Sites Regulation S. 42** **0400-20**  
For Information
- C5 **NCLGA Wildfire update** **0400-01**  
For Information

- C6 **Letter from Carolyn Stowe** **4100-01**
- Discussion in regard to maintenance and upkeep of Pioneer Cemetery
  - District is responsible for surface clean up only
  - Councillor Miller to approach the Historical Society, arrange a work bee
  - Mayor Johansson to write letter of response to Carolyn Stowe.

12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

- CR1 **Mayor's Report**
- Mayor Johansson has drafted the letter of support to the Helicopter Emergency Rescue Operations Society (HEROS). **0400-80**
  - Premier Horgan was issued an invitation to visit Hudson's Hope as part of his North Peace Regional District visit. **0400-20**
  - UBCM ministerial meetings: **0400-01**
    - Ministry of Forests, Lands, and Natural Resource Operations.
    - Ministry of Aboriginal Relations and Reconciliation
    - Ministry of Transportation
    - Ministry of Energy and Mines
    - Ministry of Municipal Affairs & Housing
    - Northern Health

13. **OLD BUSINESS:**
- Grant Writer** **1855-01**
- Staff directed bring recommendation back to Council at the September meeting.

14. **NEW BUSINESS:**

15. **PUBLIC INQUIRIES:**

16. **ADJOURNMENT:**  
RESOLUTION NO.159/17  
M/S Councillors Miller/Heiberg  
That  
"The meeting move into In-Camera."  
CARRIED  
Meeting recessed at 7:27pm  
Mayor Johansson declared the meeting adjourned at 8:07 pm

**DIARY**

**Conventions/Conferences/Holidays**

	<b>Diarized</b>
<i>Beryl Prairie Septic Field</i>	07/25/16
<i>Grant Writer Program Sponsorship-September</i>	04/10/17
<i>Coal and Energy Forum-Tumbler Ridge in Sept.</i>	04/24/17
<i>MARR-Dale Morgan follow-up</i>	04/24/17
<i>Water and Tax Rates comparison</i>	06/26/17

Certified Correct:

  
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CAO- Tom Matus

  
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Chair/Mayor Gwen Johansson