



REGULAR COUNCIL MEETING
March 27, 2017
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Nicole Gilliss
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Heather Middleton

Absent: Councillor Travous Quibell
Councillor Caroline Beam
Youth Councillor Tess Herrington

Staff: CAO, Tom Matus
Director of Protective Services, Robert Norton
Foreman of Public Works, Layton Bressers
Corporate Officer, Tammy McKeown

Other: 1 in gallery

1. **CALL TO ORDER:**
The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.
 2. **DELEGATIONS:**
 3. **NOTICE OF NEW BUSINESS:**
Mayors Additions: Mayor's report
Councillors Additions: CEC-highway update, OB2
Staff Additions:
 4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**
 5. **DECLARATION OF CONFLICT OF INTEREST:**
 6. **ADOPTION OF MINUTES:**
- M1 **March 13, 2017 Regular Council Meeting**
- SR1- missing a 'B' for BC Hydro.
 - CR3- golf is being installed in the loft.
 - SR3- note Councillor Gilliss' opposition

0550-01

RESOLUTION NO.085/17
M/S Councillors Miller/Gilliss
That

"The minutes of the February 23, 2017 Regular Council Meeting be adopted as amended."

CARRIED

7. BUSINESS ARISING OUT OF THE MINUTES:

BA1 Correspondence

- Mayor Johansson to send letters of response to Cecil Siemens **0220-01** and Cathy Peters. Letter to Rick Loucks regarding recent **7100-01** incident to be prepared.

BA2 CR3 - Disposal well

0400-20

- OGC has shut down the well.
- Attempting to set up meeting between District of Hudson's Hope, Oil & Gas Commission and BC Hydro.
- Tentative date of April 4th suggested for public meeting.
- Process to be implemented to ensure District of Hudson's Hope is informed in regard to activity on Crown land within the municipality

BA3 CR3 – Horticulture Business Case

6750-01

- North Peace Economic Development Commission (NPEDC) through the Peace River Regional District is soliciting bids from firms to develop a sector business case for the horticulture sector, in particular food production.

8. STAFF REPORTS:

SR1 CAO Report- Action and other Updates

0110-01

- **Shop Design**
 - Staff to organize open house for shop.
- **Solar Array** **0970-01**
 - Four interested contractors
 - Determine whether to utilize the space available on the larger building versus splitting panels between the smaller buildings.
 - Issue: cost of implementation is higher if splitting between the smaller buildings but will create a savings in regard to the net effect of collection vs. usage. Cost of implementation is lower if placing panels on larger buildings, will lose net effect but will increase amount resupplied to grid. If hydro changes agreement in regard to stored energy, this will reduce potential savings.
- **Wastewater Upgrade** **5340-01**
 - Three interested contractors have done site inspection.

SR2 RPT- DPW Shop Expense Report

0810-20

- Council requested increased regular reporting on projects for budgetary purposes.
- New projects should have reporting periods in place at on-set, if contingency factor not included in budget amount.

- SR3 **RFD- Request for Paving** **5400-01**
- Sole sourcing is possible based on Bylaw and NWPTA
 - DGS had provided lower quotes in 2015 for paving needs.
 - DGS has provided a good product in the past.
 - Create a working relationship between DGS and District of Hudson's Hope.
 - The paving request fits within the Strategic Plan.
 - Will be able to fix the existing infrastructure along Dudley while paving project is underway.
 - Discussion in regard to sidewalks along Dudley; can be installed after paving is completed
 - Possibly check into financing for future paving project.
 - Determine if able to utilize leftover pavement in the Community Hall parking lot.
- RESOLUTION NO.086/17
M/S Councillors Heiberg/Gilliss
That:
"Council approve sole-sourcing the paving contract to DGS Astro Paving"
And That:
"Council authorize the Foreman of Public Works to enter into a paving contract with DGS Astro Paving for the Beryl Prairie Subdivision resurfacing, the paving of the new Public Works Yard and the Dudley Drive resurfacing."
CARRIED
9. **BYLAWS:**
B1 **Bylaw 882, 2017- 2016 Amended Annual Financial Plan** **3900-02**
RESOLUTION NO.087/17
M/S Councillors Middleton/Miller
That:
"Adopt the 2016 Amended Annual Financial Plan Bylaw# 882, 2017."
CARRIED
- B2 **Bylaw 872- Official Community Plan Amendment** **3900-02**
B3 **Bylaw 873- Zoning Plan Amendment**
RESOLUTION NO.088/17
M/S Councillors Heiberg/Middleton
That:
"Bylaws 872 and 873 be brought forward for discussion."
CARRIED
- Discussion in regard to what District would allow under home-based businesses.
 - Discussion in regard to Caretaker Residences and in regard to fencing.
 - Staff, Councillor Heiberg, and Councillor Miller to set meeting to continue developing the bylaws. Changes will need to be incorporated into Subdivision Serving Bylaw.
 - Tabled until next meeting.
10. **CORRESPONDENCE:**
C1 **Trustee Orientation Training Invitation** **0230-20**
FOR INFORMATION

- C2 **BC Hydro-Construction Bulletin** **6660-20**
FOR INFORMATION
- C3 **TransCanada Corporation- North Montney Mainline Update** **6660-20**
FOR INFORMATION
- C4 **UBCM- Newsletter** **0400-01**
FOR INFORMATION
- C5 **MS Society of Canada** **0320-01**
FOR INFORMATION
- C6 **Thank-you from Figure Skating Club** **0220-01**
FOR INFORMATION
11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR1 **Mayor's Report**
- **NPEDC** **6750-01**
 - Donating memory sticks to Economic. Development groups by request.
 - Safety equipment has been sold to Fort St John.
 - Commission is winding down operations.
 - Grant-writer program will continue until the end of the year.
 - District will have to determine how to proceed.
 - NDIT sponsors 54 positions, District will have to apply if interested. Sponsorship in the amount of an \$8,000 rebate with the stipulation that a minimum of \$200,000 worth of grants must be applied for by the grant-writer during the term of employment and approved calendar year.
 - **Northern Groove Partners** **6750-01**
 - Sharing positive news and creating community awareness.
 - NPEDC requested to provide support for 20 or more organizations in the amount of 50% sponsorship towards membership and one-time article cost
 - **PRLGA** **0400-01**
 - Reviewed all submitted resolutions, were discussing merging District of Hudson's Hope's and the District of Chetwynd's ambulance resolutions. It was determined to submit both separately.
12. **OLD BUSINESS:**
- OB1 **Solar Committee Terms of Reference** **0540-01**
- ADHOC committee- will provide liaison between Contractor and Staff. Terms of Reference are not required.

- OB2 **Road to subdivision past Williston Lodge** **5400-01**
- Discussion in regards to Rural Roads Policy.
 - Had been discussed previously that snow removal would not be done for Stowe Road.
 - Snow removal is being done due to road being considered a statutory right of way as it was built to municipal road standards.
 - Staff to bring back guidelines in regard to District responsibility.

- OB3 **Rocks on road at Lynx Creek** **0400-02**
- Ministry of Transportation attended on Friday March 24th, 2017 to determine a solution to the rocks falling onto the road. Awaiting the Ministry's response.

13. **NEW BUSINESS:**

NB1 **Telus Representative**

- Staff to send out a thank-you to Loris Martin.

NB2 **Community Hall**

0810-01

- Integrity has looked at the building and will be providing a building plan for the replacement.

NB3 **CEC**

0360-01

- Meeting to be set with Ministry of Transportation
- Reinforce need to address entire highway- road safety and passing lanes.
- Request construction timeline, expected delays.
- Council to forward concerns to CEC members.

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 7:25 pm

DIARY

Diarized

Conventions/Conferences/Holidays

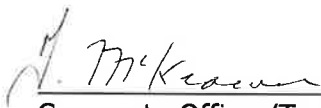
Beryl Prairie Playground

07/25/16

UBCM resolution - Alternate Director

10/11/16

Certified Correct:



Corporate Officer/Tammy McKeown



Chair/Mayor Gwen Johansson