



**REGULAR COUNCIL MEETING  
March 13, 2017  
6:00 P.M.**

**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:** Mayor Gwen Johansson  
Councillor Nicole Gilliss  
Councillor Travous Quibell  
Councillor Heather Middleton  
Councillor Caroline Beam

**Absent:** Councillor Dave Heiberg  
Councillor Kelly Miller  
Youth Councillor Tess Herrington

**Staff:** CAO, Tom Matus  
Director of Protective Services, Robert Norton  
Foreman of Public Works, Layton Bressers  
Corporate Officer, Tammy McKeown

**Other:**

1. **CALL TO ORDER:**

The meeting called to order at 6:04 p.m. with Mayor Gwen Johansson presiding.

2. **DELEGATIONS:**

3. **NOTICE OF NEW BUSINESS:**

**Mayors Additions:** Mayor's report

**Councillors Additions:**

**Staff Additions:**

4. **ADOPTION OF AGENDA BY CONSENSUS:**

RESOLUTION NO.076/17

M/S Councillors Gilliss/Middleton

That

"Council *adopt the Agenda as amended.*"

**CARRIED**

**0550-01**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **February 23, 2017 Regular Council Meeting**

RESOLUTION NO.077/17

M/S Councillors Quibell/Gilliss

That

**0550-01**

*"The minutes of the February 23, 2017 Regular Council Meeting be adopted as presented."*

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

- BA1 **BA1 - NEBC Resource Municipalities Coalition** **6750-01**
- Mayor Johansson spoke with Mayor Bumstead, Dawson Creek. Mayor Bumstead explained that the cost outweighed the benefit.
- BA2 **BA3 - RFD- Solar Panels** **0970-01**
- Discussion in regard to Committees.
    - Terms of reference have not been completed.
- BA3 **BA4 – Response to MARR**
- See Correspondence C5.

8. **STAFF REPORTS:**

- SR1 **CAO Report- Action and other Updates** **0110-01**
- **Shop Design** **0810-20**
    - Shop is basically completed, Public Works is starting to relocate into new building.
    - Waiting on BC Hydro to complete their installation.
- SR2 **RPT- Peace River Agreement Committee Member Appointment** **6660-20**
- Discussion in regard to committee and appointment of District of Hudson's Hope CAO as one of the three Regional representatives sitting on the PRA Partnership Agreement Committee.
- SR3 **RFD- BCH Lots Purchase and Sales Agreement** **6660-20**
- Discussion in regard to market value of lots.
  - 10 lots has always been the consensus during prior discussions.
  - Appraisal requested by Councillor Gilliss.
    - Discussion in regard to comparability of existing lots for sale in the District.
    - Final survey would need to be completed in order to have appraisal done.
  - BC Hydro does not take ownership until after lots are serviced.
  - Approval of lot selection is one of the Milestones that are required to be met.
  - The District and BC Hydro will work as a team when it comes to setting the prices for the lots.

RESOLUTION NO.078/17

M/S Councillors Middleton/Quibell

THAT:

"Council approves the selection of the ten BC Hydro Lots chosen by AQAT member Darin Thompson, Director of Peace Operations, Generation, BC Hydro - lot #'s being 1, 6, 8, 12, 14, 17, 19, 21, 24, and 26 as identified on the drawing Subdivision Site Plan #A103 dated February 8, 2017."

CARRIED

Councillor Gillis opposed

SR4 **RFD- BCH,SRW-Impact Lines** **6660-20**

Discussion in regard to protection of infrastructure:

- BC Hydro will be responsible, under the CMA, if they cause any damage to the existing under the new Right of Way.
- Land that is being affected by the Right of Way belongs to BC Hydro.

RESOLUTION NO.079/17

M/S Councillors Quibell/Beam

That:

"Council concurs with BC Hydro to register a Statutory Right of Way for Impact Lines as a priority over the District of Hudson's Hope Utility SRW PD41175, on PID 016-365-232 with the stipulation that BC Hydro assures the District of Hudson's Hope access to the Right of Way and ensures that the existing infrastructure is protected."

CARRIED

SR5 **RFD Integrity Post & Structure Advance Payment** **0810-20**

- Shop is substantially complete.
- Approximately \$47,300 in completion costs remaining.

RESOLUTION NO.080/17

M/S Councillors Beam/Gilliss

THAT:

Council advance a 50% advance payment of \$165,000.00 to Integrity Post Structures, due to the fact that only \$47,300.00 of work is remaining to be done out of the \$330,000.00 owing to Integrity Post Structures."

CARRIED.

SR6 **RFD- Hot Chocolate Backpack User Agreement** **1260-00**

- Brought to Council due to public aspect of agreement.
- All policies must be approved by Council unless in relation to internal issues.

**0340-01**

RESOLUTION NO.081/17

M/S Councillors Gilliss/Quibell

THAT:

"Council implement the attached Hot Chocolate Backpack User Agreement."

CARRIED

SR7 **RFD- Letter of support** **0230-20**

RESOLUTION NO.082/17

M/S Councillors Middleton/Beam

THAT:

"Council agree to support Double 'H' Saddle Clubs grant application to Northern Development Initiative Trust"

**CARRIED**

- SR8 **RPT- AQAT Committee Minutes** **0360-01**  
FOR INFORMATION **6660-20**
- February 28, 2017 deadline has been extended indefinitely
  - Letter of Intent is in place.
  - Concern in regard to Omicron acting as both the Engineer and the Construction Contractor; L&M subcontracts to Omicron.
  - There are 2 references in Article 4 of the Partnering Relationship Agreement in regard to requirements in the event that the project exceeds the Atkinson Funding.
- SR9 **RFD- BC Hydro and Telus Installation** **0810-20**  
RESOLUTION NO.083/17  
M/S Councillors Gilliss/Beam  
That:  
"Council approve the Integrity Change Order for Pole Holding associated to the installation of the underground ducting for BC Hydro and for Telus for the new DPW Shop, coded to General Capital Reserve."  
And That:  
"Council approve up to \$8,000 for excavation services from Omar Kirkeeng Excavating, to be coded to General Capital Reserve."  
**CARRIED**
9.  
B1 **BYLAWS:**  
**Bylaw 882, 2017- 2016 Amended Annual Financial Plan** **3900-02**  
RESOLUTION NO.084/17 **1700-01**  
M/S Councillors Quibell/Gilliss  
That:  
"Approve First, Second and Third Reading of the 2016 Amended Annual Financial Plan Bylaw# 882, 2017."  
**CARRIED**
10.  
C1 **CORRESPONDENCE:**  
**Letter from Cecil Siemens** **0220-01**
- Discussion in regard to requirements for sponsoring refugees.
  - Mayor Johansson to prepare letter of response.
- C2 **Letter from Cathy Peters** **0220-01**
- Discuss with RCMP in regard to their concerns in regard to the Human Trafficking Issue; educating the community.
  - Mayor Johansson to prepare letter of response.
- C3 **Energetic City Newsletter** **7100-01**
- Additional \$4 million in funding for paramedicine.
  - Determine the effect the additional funding will have on Hudson's Hope.
  - Hudson's Hope previous paramedics had concerns in regard to amount of time they had to dedicate to covering other areas.
  - Letter to Rick Loucks to be prepared.

- C4 **BC Hydro Notice of Site C Construction** **6660-20**
- CAO to bring request in regard to realignment of highway to CEC; send invitation to Ministry of Transportation to CEC meeting.
  - Determine which Ministries are attending NCLGA, if Ministry of Transportation, attempt to set up meeting.

- C5 **Letter from Deputy Minister Caul** **0400-20**
- Properties around Charlie Lake have been withdrawn.
  - Ministry has failed to provide copy of the S.17 agreement after numerous requests.
  - Request from District for Crown lands in exchange was not broached in letter from Ministry.
  - Mayor Johansson to prepare letter of response outlining the questions asked by the District in the original letter to the Minister; request explanation for delay in meeting between the Ministry, Saulteau and the District.

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

- CR1 **Councillor Middleton- Library Report** **0230-20**  
**0360-01**
- Councillor Middleton presented the Director's report for reference only.
  - Councillor Middleton to bring report showing where the library reduced costs in regard to the funding reduction to the next Council meeting.
  - Service Agreement suggestion to be brought to the Library Board's attention.

- CR2 **Councillor Miller – Inquiries** **0220-01**
- The Fibre optics is being installed at the shop; being completed at the same time as installation of phone lines.
  - Road to subdivision past Williston Lodge is cleared by the District; District does not reimburse for construction costs associated to private subdivisions; does not meet necessary reimbursement requirements under the Rural Roads Policy.

- CR3 **Mayor Johansson-Mayor's Report**
- **Sears**
    - Sears location is closing, along with all other Catalogue locations.
    - Chetwynd and Dawson Creek locations are already closed.
    - The Pearkes Centre is installing a Simulated Golf game in the upstairs loft.
  - **Disposal well at top of hill**
    - Large amount of activity at site.
    - Public inquiries in regard to activity and risk.

- Mayor Johansson has requested meeting with Ken Paulson, the Executive Vice President, Chief Operating Officer with the BC Oil and Gas Commission (OCG).
- BC Oil and Gas Commission is re-organizing, will contact us once to inform us who will attend the meeting.
- **Aaron Cahill, UBC/Carlos Salas, Geo-Science BC** **0540-20**
  - Dr. Cahill will be conducting experiment involving methane testing on Crown land within the District of Hudson's Hope.
  - Carlos Salas will use the same property for his monitoring well
  - Will be conducting well testing for residents that were part of the 2013 landowner group, if they have submitted a request.
  - The experiment will be written up in the 'Greenhouse Gases- Science & Technology' technical journal.
  - Geo-Science will hold a Town Hall meeting in the fall to report on their findings.
- **CO-OP** **6750-01**
  - Mayor Johansson spoke with one of the CO-OP Board members, they are still interested but the Federated CO-OP guidelines have changed.
  - May be an issue in regard to volume criteria
  - W6 and Butler Ridge confirmed interest in utilizing the CO-OP.
  - District needs to determine price of lots and build access road.
  - Continue communication with CO-OP.
- **Horticulture Business Case** **6750-01**
  - RFP for business case for development of horticulture industry.
  - Benefit to Hudson's Hope.
  - Producers in North Peace but no supporting producer associations; challenges to develop industry-wide strategy.
  - Storage and Consistent supply would be focus.
- **Solar Information Workshop** **0970-01**
  - Held on Saturday March 4, 2017.
  - 75 people attended; 50 pre-registered plus 10 walk-ins.
  - Large amount of interest, concern in regard to BC Hydro cancelling the metering program.
- **PRRD** **0400-50**
  - Fort St John not sure they want to be part of the North Island Response Team; as motion for PRRD to join had passed, Fort St. John will have to request to withdraw.
- **Rural Schools Meeting** **0400-70**
  - Will hold an advisory consultation meeting 2 months prior to election
  - Government spent \$2.5 million and 11 years in court fighting class sizes and resource contributions

- o Main topic: How do you define a rural school? Rural vs isolated vs remote.
- o Other topics: attraction & retention of staff; incentives; accessibility to all programs.

**OLD BUSINESS:**

12.

**NEW BUSINESS:**

13. Discussion in regard to NPEDC; staff member to possibly take on  
NB1 role of Economic Development Office

**6750-01**

NB2 Councillor Middleton to provide Finance Committee Report at next meeting

**PUBLIC INQUIRIES:**

14.

**ADJOURNMENT:**

15. Mayor Johansson declared the meeting adjourned at 8:27 pm

**DIARY**

***Diarized***

***Conventions/Conferences/Holidays***


*Beryl Prairie Playground*

07/25/16

*UBCM resolution - Alternate Director*

10/11/16

Certified Correct:

  
Corporate Officer/Tammy McKeown

  
Chair/Mayor Gwen Johansson