



**REGULAR COUNCIL MEETING**  
**February 27, 2017**  
**6:00 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:** Mayor Gwen Johansson  
Councillor Nicole Gilliss  
Councillor Travous Quibell  
Councillor Heather Middleton  
Youth Councillor Tess Herrington

**Absent:** Councillor Dave Heiberg  
Councillor Caroline Beam  
Councillor Kelly Miller

**Staff:** CAO, Tom Matus  
Director of Protective Services, Robert Norton  
Foreman of Public Works, Layton Bressers  
Corporate Officer, Tammy McKeown

**Other:** 1 in Gallery

1. **CALL TO ORDER:**

The meeting called to order at 6:11 p.m. with Mayor Gwen Johansson presiding.

2. **DELEGATIONS:**

D1 **Eric Sears, Urban Systems:**

**Wastewater Treatment Facility Project**

**0720-20**

- Ministry of Environment had received the original plan.
- New design has less redundancy
- Original design had larger capacity, included approximately \$800,000 in additions
- If capacity needs change new design can be added onto in the future
- Less material will have to be removed from existing lagoons in order to complete the new design
- The design is for 3000 person capacity, will have a build-up of sludge over time which will cause a reduction in capacity in the future. Clean out of sludge will be manageable for Public Works staff
- Federal Government is in process of changing the re-permitting requirements for effluents. The new system will meet these new more stringent requirements
- Public Works is in agreement that changes must be made to existing facility due to aeration issues and capacity issues

- The tender documents will be available by March 10<sup>th</sup>, 2017, there are a number of optional items that will be available to be added if required.
- Discussion in regard to potential revenue streams; future additions to the facility could be made to meet any increased requirements.

**RESOLUTION NO.057/17**

M/S Councillors Middleton/Gilliss

THAT:

"Council rescind Resolution No. 032/17 as written".

CARRIED

**RESOLUTION NO.058/17**

M/S Councillors Middleton/Gilliss

THAT:

"Staff is to tender the documents, as presented, by March 10<sup>th</sup> 2017".

CARRIED

- Concern voiced in regard to missing potential bids due to delay in putting out tender
- Will be tendered for 3 weeks

**Solar Panels**

**0970-01**

- Initial community Scan completed
- 5 Proponents are being requested to submit proposals for the project
- RTP, as previously requested, has been presented
- Engineering Study:
  - o Proponents have reviewed the existing drawings and have stated they wish to conduct their own studies
  - o Section 14 of RTP stipulates: *Review of roofing and electrical requirements or any necessary upgrades. IF roofing and/or electrical upgrades will be required the costs for such upgrades will be borne by the District not the contractor.*
  - o Proponent to report on solar panel capacity for each building
  - o Proponent to report on electrical capacity for each building
  - o RFP can be sent out at any time with a closing date of 1 month from posting
  - o Successful proponent will enter into contract with the District of Hudson's Hope and will take on the role of Prime Contractor
  - o The latest the project will be completed is the end of September 2017
  - o Proponent to determine the most cost effective and advantageous locations for the solar panels
  - o Plans for training of District staff are in place.

**RESOLUTION NO.059/17**

M/S Councillors Gilliss/Quibell

THAT:

"The RTP for the Solar Panel Project be sent to the five chosen proponents by March 3<sup>rd</sup>, 2017".

CARRIED

3. **NOTICE OF NEW BUSINESS:**

**Mayors Additions:** Mayor's report

**Councillors Additions:**

**Staff Additions:** AQAT committee minutes-for information

4. **ADOPTION OF AGENDA BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **February 15, 2017 Regular Council Meeting** **0550-01**

RESOLUTION NO.060/17

M/S Councillors Middleton/Gilliss

"The minutes of the February 15, 2017 Regular Council Meeting be adopted as presented."

CARRIED

M2 **February 20, 2017 Special Council Meeting** **0550-01**

RESOLUTION NO.061/17

M/S Councillors Gilliss/Quibell

THAT:

"The minutes of the February 20, 2017 Special Council Meeting be adopted as presented."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **M1:BA1 - NEBC Resource Municipalities Coalition** **6750-01**

- Mayor Johansson met with Mayor Nichols, Chetwynd. Mayor Nichols explained that the cost outweighed the benefit.
- Mayor Johansson is waiting for Mayor Bumstead's, Dawson Creek, reply.

BA2 **M1:BA6 - Geo-Science Presentation** **0540-20**

- **Discussion in regard to presentation that was held**
  - Discovery from airborne geophysical survey flown over a part of northeastern BC's Peace region.
  - Plans conducting research project in the area in regard to methane gas impacts on groundwater resources
  - Have agreed to test samples of from nearby residents' wells

BA3 **M1:BA7 - RFD- Solar Panels** **0970-01**

- **Discussion in regard to Committees**
  - Terms of reference have not been completed

- BA4 **M1:BA4 – Response to MARR** **0400-20**
- Other communities are dealing with similar S.16 and S.17 issues with MARR
  - Mayor Johansson to forward list of communities to Council

8. **STAFF REPORTS:**

- SR1 **CAO Report- Action and other Updates** **0110-01**
- **Shop Design** **0810-20**
    - Receiving conflicting information as to when power-poles will be installed.
    - Trench for power lines has been dug and trees surrounding area have been cleared.
  - **Omicron/DHH Construction Manager Agreement:** **3320-01**
    - Subdivision application expected by February 28, 2017 **6660-20**
    - Contract is being reviewed by legal, letter of intent is expected by February 28, 2017
    - Discussion in regard to delay in signing of contract

- SR2 **RFD- Monkey Business Gymnastics** **8100-01**
- RESOLUTION NO.062/17  
M/S Councillors Gilliss/Middleton  
THAT:  
"Council engage Monkey Business Gymnastics to run a summer camp program in Hudson's Hope from July 24 to July 28, 2017."  
CARRIED
- Thank-you to staff

- SR3 **RFD- Committee Appointments** **0540-01**
- Hudson's Hope Library moved under External Organization
  - Community Hall Society moved under External Organization
  - Remove Site 'C' Regional
  - Remove Recreation Committee- replaced by new Parks & Recreation Committee

RESOLUTION NO.063/17

M/S Councillors Gilliss/Quibell

THAT:

"Council appoint the following Council Members and Members at Large to the corresponding Committees as amended:  
Mayor is ex-officio on all committees

Industrial & Housing Committee	Councillors Heiberg/Miller Public: Darrin Thompson
Promotional/Donations	Councillor Miller
Medical Services Group	Mayor Johansson, Councillors Gilliss/Heiberg
Tourism (includes RV & Trackway)	Councillor Beam/Miller
*Thompson Subdivision Sewer	Councillor Gilliss/Quibell

Volunteer/Youth Volunteer/Scholarships	Councillor Beam/Middleton
Parks And Recreation Advisory Committee	Councillors Gilliss/Beam/ Middleton Staff: Emily Nusse, SEC Public: Coleman Mercereau, Debbie Beattie, Lynnea Stacey

**Appointments to External Organizations**

North Peace Airport Society	Councillor Gilliss Protective Services, Bob Norton
Community Hall Society	Councillor Quibell
Hudson's Hope Library	Councillor Middleton
Community Engagement Committee (CEC)	Councillors Heiberg, Miller CAO
Atkinson's Quality Assurance Team (AQAT)	Councillor Heiberg, CAO

**Liaison with Staff**

Personnel Committee	Mayor Johansson, Councillors Heiberg/Miller
Public Works	Mayor Johansson, Councillor Heiberg/Miller
Lease Agreements	Councillor Gilliss/Heiberg/Miller

**Monitoring**

Finance Monitoring	Councillor Middleton
Bylaw Monitoring	Councillor Middleton

**CARRIED**

- SR4 **RPT- 2017 Mountain View Trailer** **1280-20**  
  - Discussion in regard to potential uses for the trailer **1090-01**
  - Revisit Tender in July
- SR5 **RFD- Parks & Rec Advisory Committee Chair** **0540-01**  
 RESOLUTION NO.064/17  
 M/S Mayor Johansson/Council Quibell  
 THAT:  
 "Council appoint Councillor Nicole Gilliss as the Chair of the Parks & Recreation Committee."  
**CARRIED**
- SR6 **RFD- 2003 Ford F Series Garbage Truck** **1280-20**  
 RESOLUTION NO.065/17 **1090-01**  
 M/S Councillors Middleton/Quibell  
 THAT:

"Council accept the bid for the following item, listed below and authorize staff to prepare and execute the transfer documents required for sale:

**2003 Ford F Series Garbage Truck**

**\$1,445.00"**

CARRIED.

SR7 **RFD- Safety Officer/Bylaw Officer** **4000-01**  
**RESOLUTION NO.066/17** **2770-01**

M/S Councillors Quibell/Gilliss

THAT:

"Council approve the attached Safety Officer / Bylaw Enforcement Officer Job Description as presented."

CARRIED

SR8 **RPT- SEC Summary** **8100-01**  
FOR INFORMATION

- Thank-you to the Special Events Coordinator

SR9 **NCLGA Resolutions 2017** **0400-01**  
**7100-01**  
**0400-70**

- Amend recommendation to include all resolutions presented
- Discussion in regard to ambulance availability during recent emergency situation
- Concern in regard to having a functional paramedicine model
- Council to write letter to MLA's, and Rick Loucks regarding recent incident in Hudson's Hope
- Amend Equal Access to Public Education to read '...all eligible students...'

RESOLUTION NO.067/17

M/S Councillors Quibell/Middleton

That Council approve submitting, by resolution, the following 2017 NCLGA resolutions, as amended:

### **COMPARABLE STANDBY WAGES FOR BC AMBULANCE SERVICE**

**WHEREAS** many remote and rural municipalities experience a shortage of qualified ambulance staff and this puts these municipalities in danger of not having the service when they need it the most; and

**WHEREAS** many rural ambulance stations only provide on-call coverage with no guaranteed shifts for staff and the on-call rate of \$2/hr is not a sufficient rate for paramedics to make the income needed to be self- sufficient:

**THEREFORE BE IT RESOLVED** that the UBCM petition the BC government to work with the provincial bargaining body and with BC ambulance in the next round of provincial collective agreement bargaining to ensure that BC ambulance staff have on-call rates of pay comparable with other health science professionals i.e.: lab technologists, radiation technologists, nurses etc.

### **UBCM CONFERENCE RESOLUTION SECTION**

**WHEREAS** the resolution section of the annual UBCM conference is undoubtedly the most important business at hand for elected representatives attending; and

**WHEREAS** often times run outs at the end of convention before all resolutions have been brought to the floor, resulting in the remaining resolutions not being heard or debated by members on the convention floor;

**THEREFORE BE IT RESOLVED** that the UBCM executive allow for more time during convention for the resolutions; and

**BE IT FURTHER RESOLVED** that this additional time is created within the existing schedule without additional convention time.

### **EQUAL ACCESS TO PUBLIC EDUCATION**

**WHEREAS** the provincial government was involved in an initiative to seek input on rural education in fall/winter 2016-2017; and

**WHEREAS** school district funding is inadequate for some districts to provide busing to all rural and remote students;

**THEREFORE BE IT RESOLVED** that UBCM executive have discussions with Ministry of Education to make clear definitions of rural and remote. Identifying the significant difference between lower mainland rural and remoteness with northern rural and remoteness; and

**BE IT FURTHER RESOLVED** that the NCLGA and the UBCM lobby the BC Government and the Ministry of Education to provide all required funding to bus all eligible students to and from school. Because all rural and remote students must have equal access to public education."

### **TERM LENGTH**

**WHEREAS** some local government jurisdictions find it difficult to attract candidates to run for public office and to retain them for a four-year term;

**THEREFORE BE IT RESOLVED** that UBCM work with the Province to investigate allowing each local government to choose the length of term of office to be two, three or four years.

**CARRIED**

SR10

**AQAT Committee Minutes**  
FOR INFORMATION

**0360-01**  
**6660-20**

9. **BYLAWS:**
- B1 **Bylaw 881-Annual Financial Plan 2017** **3900-02**  
RESOLUTION NO.068/17 **1700-01**  
M/S Councillors Quibell/Gilliss  
That:  
*Council Adopt "ANNUAL FINANCIAL PLAN BYLAW 881, 2017"*  
CARRIED
- B2 **Bylaw 878- Inter-Community Business Licence** **3900-02**  
RESOLUTION NO.069/17 **4320-01**  
M/S Councillors Quibell/Heiberg  
That:  
*"Council approve the adoption of the "District of Hudson's Hope Inter-Community Business License Bylaw No. 878, 2017".*  
CARRIED
- B3 **Bylaw 880- Amended Fees And Charges** **3900-02**  
RESOLUTION NO.070/17 **1810-00**  
M/S Councillors Middleton/Gilliss  
That:  
*"Council adopt "AMENDED FEES AND CHARGES BYLAW NO. 880, 2017".*  
CARRIED
10. **CORRESPONDENCE:**
- C1 **Friends of Hudson's Hope Grant Report** **0230-20**  
FOR INFORMATION
- C2 **Pat Pimm, MLA-Section 16 applications** **0400-01**  
Discussion in regard to actively contacting Minister Rustad
- C3 **Canadian Cancer Society- municipal endorsement** **0340-01**  
RESOLUTION NO.071/17 **0230-01**  
M/S Councillors Middleton/Quibell  
That:  
*"Our community endorses a requirement in British Columbia for smoke and vape-free outdoor public places as outlined below:*  
  
*Smoke and vape-free outdoor public places legislation would prohibit smoking and vaping in BC's outdoor public places, including restaurant and bar patios, playgrounds, parks and beaches, with ministry guidelines legislated for post-secondary campuses.*  
*"Smoking" would include burning a cigarette or cigar, or burning any substance using a pipe, hookah pipe, lighted smoking device or electronic smoking device, with some exemptions for the ceremonial use of tobacco in relation to traditional aboriginal cultural activities."*  
CARRIED
- C4 **Hudson's Hope Library- amended budget** **0230-20**  
FOR INFORMATION  
  - Councillor Middleton to bring background information to next Council meeting



- C5 **District of Coldstream- request for support** **0400-50**  
FOR INFORMATION
- C6 **Government/Telus/Hydro Funspiel invitation** **0540-20**  
FOR INFORMATION
- C7 **Communities in Bloom** **5810-00**  
FOR INFORMATION
11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON  
RESPONSIBILITIES**
- CR1 **Councillor Beam- Rocks on road at Lynx Creek** **5400-01**
  - Mayor Johansson to write letter to either MOTI or YRB,  
dependant on whose responsibility the issue would fall under.
- CR2 **Councillor Beam- Outhouses at Welcome sign pullout** **5400-01**
  - Discussion in regard to outhouses
  - Staff directed to include in signage project
- CR3 **Mayor's Report**
  - Concerns that Mayor's Caucus might diverge from UBCM
  - UBCM/Mayor's Caucus have same concerns in regard to  
fentanyl, protective services and cost reductions
  - Discussion in regard to MARR and meeting with Sauteau
12. **OLD BUSINESS:**
- OB1 **NEBC Resource Municipalities Coalition**  
Discussed previously- see Business Arising Out Of The Minutes
- OB2 **Council Procedure Policy** **0340-01**  
Amend Policy to read '...at least one business day...'  
**RESOLUTION NO.072/17**  
M/S Councillors Middleton/Quibell  
That:  
*"Council adopt the Council Attendance Policy as amended".*  
**CARRIED**
13. **NEW BUSINESS:**
14. **PUBLIC INQUIRIES:**
15. **ADJOURNMENT:**  
**RESOLUTION NO.073/17**  
M/S Councillors Quibell/Gillis  
That:  
*"Council move into In-Camera Meeting".*  
**CARRIED**

Mayor Johansson declared the meeting adjourned at 8:55 pm

**DIARY**

***Diarized***

***Conventions/Conferences/Holidays***

*Beryl Prairie Playground*

*07/25/16*

*UBCM resolution - Alternate Director*

*10/11/16*

Certified Correct:



Corporate Officer/Tammy McKeown



Chair/Mayor Gwen Johansson