



REGULAR COUNCIL MEETING
February 15, 2017
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Heather Middleton

Absent: Councillor Caroline Beam
Councillor Kelly Miller
Youth Councillor Tess Herrington

Staff: CAO, Tom Matus
Director of Protective Services, Robert Norton
Special Events Coordinator, Emily Nusse
Corporate Officer, Tammy McKeown

Other:

1. **CALL TO ORDER:**

The meeting called to order at 6:01 p.m. with Mayor Gwen Johansson presiding.

2. **DELEGATIONS:**

D1 **Corporal Trevor Romanchych –RCMP report**

7400-01

- School zone concerns:
 - looking at new signage, possibly new programmable sign and also new school zone signs
- Street lighting along Beattie needs replaced due to safety concerns
- Traffic:
 - expecting Farrell Creek to get busier in 2018
 - discussion in regard to Highway 29 and possibility of new passing lanes
 - Cpl. Romanchych to forward Ministry of Transportation contact to Council
- Information gathering still in process in regard to fentanyl lab.
 - Looking to provide fentanyl awareness training for landlords in the area. Northern Health has been approached to certify local detachment RCMP as trainers.
- Cameron Lake patrol concerns:
 - Cpl Romanchych has discussed issue with counterparts in Chetwynd
 - Issue due to campground being owned privately

- Suggested having it patrolled by District, installing cell phone booster
- Cpl Romanchych to provide contact for Chetwynd Detachment so staff can extend an invitation to attend Council meeting.

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: Mayor's report

Councillors Additions: Councillor Gillis-NCGLA resolutions

Staff Additions: amendment to B1

4. **ADOPTION OF AGENDA, AS AMENDED, BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **January 23, 2017 Regular Council Meeting** **0550-01**

RESOLUTION NO.029/17

M/S Councillors Heiberg/Quibell

"The minutes of the January 23, 2017 Regular Council Meeting be adopted as presented."

CARRIED

M2 **January 30, 2017 Special Council Meeting** **0550-01**

RESOLUTION NO.030/17

M/S Councillors Gilliss/Heiberg

THAT:

"The minutes of the January 30, 2017 Special Council Meeting be adopted as presented."

CARRIED

staff directed to include January 30, 2017 minutes in next budget meeting Agenda

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **M1:BA1 - NEBC Resource Municipalities Coalition** **6750-01**

- Mayor Johansson to continue to attempt to contact other Municipalities that have pulled out of the Coalition to discuss their concerns and reasoning for leaving. Include under Old Business at next Meeting

BA2 **M1:BA2 - Smart-Hubs** **1349-01**

- Available anywhere you have cell service.
- Discussion in regard to cell service availability in outlying areas

RESOLUTION NO.031/17

M/S Mayor Johansson/Councillor Middleton

THAT:

- Tanks are to be installed soon, Director of Protective Services will check on installation of sprinkler system
- **Wastewater facility upgrade:** **0720-20**
 - Retender has not been sent out, was planning on submitting once reduced scopes received in order to tender with minimal requirements and then scale up as necessary
 - Waiting on bid documents from Urban System
 - Concerns were voiced over meeting construction schedules

RESOLUTION NO.032/17

M/S Councillors Quibell/ Gilliss

THAT:

"If bid documents from Urban System have not been received by noon on February 20, 2017, the project is to be retendered based on the original tender."

CARRIED

- **Transfer Site** **5360-03**
 - Tender to be sent out by February 17th, 2017
- **Solar Panels** **0970-01**
 - Staff directed to bring back draft RFP from Urban Systems
- **School Zone Speed Signs** **5460-01**
 - Discussed during RCMP report
 - Talisman had provided original sign and donate \$2,000 towards maintenance
 - Determine where to locate existing signs when new ones are received
 - Further discussion in regard to street lighting due to safety concerns for students walking along these routes.

RESOLUTION NO.033/17

M/S Councillors Gilliss/Heiberg

THAT:

"Council prepare a letter to BC Hydro requesting an upgrade to LED Lights along Beattie Drive."

CARRIED

- SR2 **RFD- Office printer/scanner/fax/photocopier** **1170-01**

RESOLUTION NO.034/17

M/S Councillors Quibell/Heiberg

THAT:

"Council approve the 60-month lease of the Canon 5660i from Ideal Office Solutions, at a lease cost of \$14,109.00/year".

CARRIED

- SR3 **RFD- Visitor Services Innovation Fund** **1855-01**

- SEC to determine if there is a contingency in regard to receiving the funding
- Amend recommendation to include 'dependant on what contingencies for receipt of funding are in place.'

RESOLUTION NO.035/17

M/S Councillors Quibell/Gilliss

THAT:

"The District of Hudson's Hope would like to move forward and sign the contract between DestinationBC and the District, dependant on what contingencies for receipt of funding are in place."

CARRIED

SR4

RFD- Omicron Business

**3320-01
6660-20**

- Discussion in regard to sole sourcing of Omicron
- District is only administrating the contract on behalf of BC Hydro.
- Council requested the following information to be included in the minutes:

Even though BCH was the protagonist behind Omicron's selection for the Prime Contractor for the development of the Atkinson Subdivision, protagonist due to the following reasons:

1. *That due to time constraints and Milestones prepared by BCH and agreed to by the District of Hudson's Hope;*
2. *Due to the fact that the money to complete this project is BCH's and not "municipal government public funds". These funds being placed in an Escrow account by BCH and whereby payment to Omicron will come directly from this Escrow account and not from the District of Hudson's Hope as per the Escrow Agreement between the DHH and BCH;*
3. *Due to a Purchase & Sale Agreement whereby the District of Hudson's Hope will benefit and retain proceeds from the sale of 10 serviced lots to BCH;*
4. *Due to the fact that the District of Hudson's Hope will also benefit and retain the proceeds from the sale of all other remaining lots; and*
5. *Due to the fact that BCH's favourable experience and familiarity with Omicron Construction Management Ltd. as Omicron has done good work for BCH in the past and BCH feels comfortable that Omicron will fill its obligation to complete this project on budget and on time; and*
6. *Due to the fact that if this project was tendered publicly it is quite possible that bids would be over BCH's budgeted amount and that any amount over the budget would be the responsibility of the District of Hudson's Hope;*
7. *or should it be decided that retendering was in order this could delay the completion of this project by the end of the 2017 construction season.*

The District of Hudson's Hope Council should invoke our Purchasing Policy, section 1 Policy Objectives subsection i. vi, edict for sole sourcing, by motion, as we are the signees of any contractual construction agreement with Omicron Construction Management Ltd."

RESOLUTION NO.036/17

M/S Councillors Quibell/Heiberg

That:

"Council approve, the AQAT approved, new Omicron Subdivision Plan #103A".

That:

"Council evoke the District of Hudson's Hope Purchase Policy section 1 Policy Objectives subsection i. vi. and direct Administration to prepare and enter into an "Atkinson Construction Manager" Agreement with Omicron Construction Management Ltd for the development of a subdivision at what is commonly known as the Atkinson Property, at a cost no greater than \$2,200,000.00, as referred to in both the Partnering Relationship Agreement and the Escrow Agreement which the District of Hudson's Hope has entered into with the British Columbia Hydro and Power Authority."

That:

"Council approves Omicron Construction Management Ltd. as the "Atkinson Construction Manager" as per the Partnering Relationship Agreement section 1.1(d) and 4.3(a)".

CARRIED

Zoning and OCP Amendments need to be completed for the Atkinson Subdivision

- | | | |
|-----|---|----------------|
| SR5 | <p>RPT- Building bylaw amendment</p> <p>Discussion in regard to amending Zoning Bylaw RESOLUTION NO.037/17 M/S Councillors Middleton/Heiberg</p> <p>THAT: "Staff review Zoning Bylaw #823, 2013 and bring back recommendations giving consideration to the diversity of the community"</p> <p>CARRIED</p> <p>8:24PM Councillor Gillis left, returning at 8:26PM</p> | 3900-20 |
| SR6 | <p>RFD- Solar Array Evaluation Criteria Form</p> <ul style="list-style-type: none">• Waiting for draft RFP from Urban Systems• Staff directed to bring draft RFP to next Regular Council Meeting• Staff to present report on how the five forerunners were selected. | 5500-01 |
| SR7 | <p>RFD- Sub Regional Agreement for Building Inspection Services</p> <p>RESOLUTION NO.038/17 M/S Councillors Middleton/Quibell</p> <p>THAT: "Subject to the signature ALL of the signatories to the agreement, the District of Hudson's Hope enter into a five-year agreement for the provision of Building Inspection Services."</p> | 3760-01 |

- THAT:**
"The Mayor and CAO to sign on behalf of the District of Hudson's Hope."
CARRIED
- SR8 **RFD- Arena Disco Party** **0810-20**
RESOLUTION NO.039/17 **8100-01**
M/S Councillors Middleton/Heiberg
THAT:
"Council approve free skating at the Hudson's Hope Arena on February 25th, 2017 and that they approve the allocation of \$200 for decorations and prizes."
CARRIED
9.
B1 **BYLAWS:** **3900-02**
 Bylaw 878- Amending Financial Plan
RESOLUTION NO.040/17
M/S Councillors Heiberg/Gilliss
That:
"Council rescind resolution No.024/17 giving First, Second and Third Reading of the 2016, Amending Annual Financial Plan Bylaw# 879, 2017".
CARRIED
- RESOLUTION NO.041/17
M/S Councillors Quibell/Heiberg
That:
"Council give First, Second and Third Reading of the 2016, Amending Annual Financial Plan Bylaw# 879, 2017".
CARRIED
- B2 **Bylaw 880- Amended Fees & Charges** **3900-02**
RESOLUTION NO.042/17
M/S Councillors Quibell/Heiberg
That:
"Council approve First, Second, and Third readings of "AMENDED FEES AND CHARGES BYLAW NO. 880, 2017".
AND THAT:
"Council revise the Internet Campground Reservation Policy as presented."
CARRIED
10.
C1 **CORRESPONDENCE:**
 2017 FCM Annual Conference **0400-01**
FOR INFORMATION
- C2 **Figure Skating Club donation request** **1770-01**
RESOLUTION NO.043/17
M/S Councillors Heiberg/Quibell
THAT:
"Council approve the donation of a District of Hudson's Hope family swim pass to the Hudson's Hope Figure Skating Club".

- Approached by MARR to set meeting with Saulteau
- Discussion in regard to ambulance protocol.

12. **OLD BUSINESS:**

13. **NEW BUSINESS:**

NB1 **NCLGA Resolutions**

0400-01

- Send to staff to edit as necessary
- Resolutions to be brought forward at next General Meeting

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 9:22 pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

07/25/16

UBCM resolution - Alternate Director

10/11/16

Certified Correct:


Corporate Officer/Tammy McKeown


Chair/Mayor Gwen Johansson