



DISTRICT OF HUDSON'S HOPE POSITION DESCRIPTION

Class Title: Junior Lifeguard
Department: Public Works
Date: February 2016

NATURE OF WORK

The Junior Lifeguard role ensures the safety, protection and enjoyment of those engaged in activities in or out of the water at the Hudson's Hope Swimming Pool. This position will involve being responsible for control of activities, safety standards associated with the facility, equipment, staff and cleanliness. Initiative and judgment are required within the defined scope of duties and responsibilities, but any difficult, complex or policy matters are referred to a supervisor. Work is reviewed in terms of results achieved and the quality of services rendered. Works under direction of the Pool Supervisor.

EXAMPLES OF WORK

- Under supervision, lifeguards the various recreational swim programs.
- Maintains the cleanliness of the facility by performing routine janitorial and cleaning duties as may be required.
- Reports immediately, to the supervisor, all accidents or injuries.
- Activates emergency procedures as required.
- Monitoring aquatic activities and ensuring adherence to rules and safety regulations including crowd control, regulations of attendance, etc.
- promoting and practicing good relationships with interest groups and the public
- assisting with special events
- excellent public relation skills and good oral and written communication
- conducting water tests
- inspecting pool areas and performing custodial duties as required
- administering first aid and/or resuscitation as required
- assisting in emergency procedures as required
- instructing all levels of aquatic programs in accordance with affiliate guidelines
- preparing reports, progress memos and evaluations as required
- registering applicants for aquatic programs
- other related duties as may be assigned from time to time

MINIMUM REQUIREMENTS

1. Bronze Cross
2. Red Cross Water Safety Instructor
3. Lifesaving Society NLS Pool Option
4. Cardio-Pulmonary Resuscitation - Basic Rescuer (C-level)
5. Standard First Aid Ticket (Emergency First Aid, Standard First Aid, Aquatic Emergency Care, etc.)

REQUIRED KNOWLEDGE, ABILITY AND SKILL

6. Thorough knowledge of water rescue methods and first aid/resuscitation treatment
7. Knowledge of lifesaving skills and rescue
8. Maintain a high level of physical fitness
9. Ability to exercise sound judgment in the interpretation and application of related regulations, policies and procedures.
10. Ability to present a neat appearance and to deal tactfully and effectively with the public.
11. Ability to work as a team player within the department and overall organization.
12. Must have basic knowledge of filtration plant and equipment and chemistry of water
13. Must maintain records
14. Meet all *BC Health Act* requirements
15. The requirement of a criminal record check is under review.
16. Applicant must have a Social Insurance Number

Rate of Pay for Junior Lifeguard: \$18.47/hour (January 1, 2016 rates, BCGEU Agreement)

Hours of operation for May Long Weekend to September Long Weekend
6:00 a.m. to 9:00 p.m. weekdays and weekends, but is subject to change.

Updated February 2016