



DISTRICT OF HUDSON'S HOPE
Annual Municipal Report
2017

Fiscal Year Ending December 31, 2016





2017 Annual Municipal Report

Fiscal Year Ending December 31, 2016

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District of Hudson's Hope Council



Mayor Gwen Johansson

Mayor Johansson was elected as Mayor in December of 2012 following a By Election. She has served on Council since 1990.

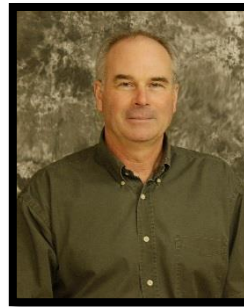
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Mayor's Annual Report for 2017

Message from the Mayor

On behalf of Hudson's Hope Council, I am pleased to present the 2017 Annual Report which provides a summary of the prior year's activities and accomplishments as well as an overview of the District's financial position.

2016 was the year of the Public Works Shop. After many years of hoping, saving and planning, dreams became reality as land was purchased, plans were finalized, and a contractor engaged. A new 14,400 square foot post and beam metal-clad building at a new location replaced the one that had served us since the 1960's. We anticipate the new one serving the District for at least that long, hopefully longer. Public Works also installed two campground-style bathrooms, the first of several planned for our parks.

Hudson's Hope Fire Rescue continued to build upon its wildfire firefighting capabilities by purchasing various wildfire suppression equipment including a purpose-built side by side off road vehicle which carries water and a pump for fire suppression, and continuing to conduct provincially-recognized wildfire firefighting training for staff.

We have worked with the medical service providers to obtain the services of a permanent doctor as well as ensure continued operation of the tele-pharmacy.

Council has expanded its role in recreation in the District with appointment of a Recreation and Special Events coordinator. A campground reservation system was introduced. The District took over maintenance of the curling club and improved the arena with new compressors and switching to high-efficiency lighting in the arena. Work to uncover and document a dinosaur trackway of international significance west of Hudson's Hope was undertaken by local and international paleontologists during the summer months.

For the first time, the District recognized a Youth Volunteer of the Year in addition to the adult award. We also recognized two youths who grew up in Hudson's Hope, Angharad Ward for her success in international curling competitions, and Jake Watson, for his success on the international rodeo circuit.

Planning for the future, the District purchased a strip of land adjacent to Highway 29 to be designated as light industrial to serve present and future demand. Planning is also underway for the installation of a large solar array to help reduce electricity costs and for renovation of the outdated sewage treatment plant, both of which will be completed in 2017.

2016 has been a busy year, one that has positioned us well going forward.

Sincerely,

A handwritten signature in blue ink that reads "Gwen Johansson" with a stylized flourish at the end.

Mayor Gwen Johansson

Municipal Objectives and Progress Measures

Council Strategic Plan and Progress Report 2016 (-2017)

Department	Objective	Strategies	Measures	Progress
Administration	Financial Management System	Implement automatic account reallocation batches	Operational by fall of 2017.	On-going; Partially complete.
		Implement a new financial variance report specification for periodic budgeting	Operational by fall of 2016.	Complete.
		Dissolve Deputy Clerk position; install Corporate Officer position	Obtain BCGEU approval; hire Corporate Officer by summer 2016	Obtained BCGEU approval for one year try-out spring 2016; posted CO position; reviewing resumes
		Develop a staff resources plan to ensure adequate staffing levels to meet operational requirements for the next 5 years. Exploring assigning support staff to senior management: 3-day position, to be assigned to Foreman.	Begin Staffing plan by end of 2016 - budgeted in 2016.	Hired one permanent part-time person to assist with asset management, assist Foreman and Director of Protective Services and do CARIP tracking and reporting.
	Collective Agreement Renewal	Negotiate renewal of Collective Agreement - 2017	Commence negotiation late 2016	Completed: effective January 1, 2017 to December 31, 2019
	Public Private Partnership	Council review and adopt a policy for P-3s.	Policy adoption.	Not started
	Increase operational efficiencies through increased Policy Governance	Adopt policies that provide clear direction to staff and elected officials including – Council remuneration, grants to organizations, sponsorships, allocation of Grants including Fair Share, Gas Tax, Small Community, etc.	Completed policies: Work Clothing Purchasing; Insurance Expansion Coverage; Tent Rental; Freedom of Information Requests; Financial Assistance Grants; Internet Reservation System; Swimming Pool Orientation; Tree Planting; Youth Volunteer of the Year; Volunteer of the Year; Employee Fitness Rebate; Ice Making Policy; Youth Councillor; Transfer Site Recovery; Council Attendance; Appreciation; Vaping.	Completed policies: Work Clothing Purchasing; Insurance Expansion Coverage; Tent Rental; Freedom of Information Requests; Financial Assistance Grants; Internet Reservation System; Swimming Pool Orientation; Tree Planting; Youth Volunteer of the Year; Volunteer of the Year; Employee Fitness Rebate; Ice Making Policy; Youth Councillor; Transfer Site Recovery; Council Attendance.
		Adopt and update bylaws: Garbage Collection; Subdivision Services; Council Procedures;	To develop new bylaws adopted and update existing	Completed Bylaws: Garbage Collection; Subdivision and

		Zoning and OCP amendments; Fees and Charges; Local Area Service; Local Area Service Parcel Tax; Ticket Information; Inter-Community Business Licence;	bylaws: Garbage Collection; Subdivision Services; Council Procedures; Zoning and OCP amendments; Fees and Charges; Ticket Information; Inter-Community Business Licence; Local Area Service; Local Area Service Parcel Tax;	Development Servicing; Council Procedures; Fees and Charges; Local Area Service; Local Area Service Parcel Tax; Ticket Information; Inter-Community Business Licence; On-going Bylaws: OCP and Zoning amendments.
Planning and Development	Prepare an economic development and marketing strategy to support investment in the District, including downtown improvements	Commissioned the assistance of Integrated Economic Solutions Inc. to help with developing a strategy to stimulate the use of the airport runway, Atkinson Property and Light Industrial Zone: marketing video of the areas has been completed.	Provide Action Plan.	Implementation plan provided 2015. Inquiring to interested businesses about: locating to Light Industrial Zone; developing the Atkinson Property subdivision. Develop airport runway.
	Site C Mitigation Agreement	Hired legal counsel to negotiate a better offer from BCH. Negotiating Community Measures Agreement with BC Hydro for matters related to Site C. Continuing success.	Discussions started with BCH in June 2014.	On-going, to sign a BCH Partnering Relationship Agreement in 2017: includes the development of a subdivision at the Atkinson Property and signed agreement to sell 10 of these lots.
	To acquire Provincial Crown lands for Light Industrial Use	Discussion with Public through Public Hearings; have FLNRO to assist in acquiring land	Discussions started with FLNRO and FrontCounterBC. Have had informal discussions with public. Submitted land acquisition applications to FrontCounterBC – 1 st approval phase successful. Hire Archeological consultant to assess Light Industrial lands for archeological sites.	Received Crown Grant Offer from FLNRO. Purchased in June 2016.
	Use District owned lands to create new housing opportunities	To engage public and developers for their comments.	To target and identify corporations that this strategy can benefit them and to have discussion on this matter by end of 2015.	On-going though have discussed this opportunity with BCH – completed in 2017 re Atkinson Property.
	Conduct a recreational needs assessment to determine the long-term needs for community	Identify all user groups and develop a response form for the public at large	To have received all responses by summer 2016.	100% complete

Government and Administration	Staff Resources Plan	Develop a staff resources plan to ensure adequate staffing levels to meet operational requirements for the next 5 years, specifically an Office Assistant / Asset Management Data Entry Clerk.	Staffing plan adopted by Council. 2015 Budgeted to hire one, 3-day part-time permanent position.	2016, 100% Complete: hired 1 - 3 day part-time permanent Office Assistant / Asset Management Data Entry Clerk.
		Develop a combined Safety Officer & Bylaw Enforcement Officer JD	Hire a full-time non-unionized position	To hire in 2017
		Develop a one-year temporary Special Events Coordinator JD	To hire non-unionized 1-year term position	Signed 1-year term contract September, 2016
		Dissolve Deputy Clerk position; Develop a Corporate Officer JD	To hire permanent non-unionized position	Signed indeterminate contract August 2, 2016.
Medical Services		Through the Medical Services Working Group complete a plan for additional medical support at the clinic. Initiate an undertaking similar to the Physician Recruiting Program to address the concerns with ambulance service in the District.	Second physician or NP at the Clinic Improved ambulance service; alternatively acquire X-ray Technician and/or Lab Technician.	Secured Xray/Lab Technician – 2015: 100% complete. Technician hired in 2015 left in 2016. Rehired 4-day week Lab Tech / X-ray Tech.
		Acquire new doctor through Locum; and X-ray/Lab Tech	In place by year-end. Inquiring through Ministry of Health Rural General Practitioner Program	Hired locum for 4 months in 2016, as well as, hired a permanent doctor in December 2016.
Tourism	Increase visits from regional tourists	Promote District as Playground of the Peace	Rebranding with focus on community and region.	Signage 90% completed.
	Enhance museum, promote community living and business opportunities	Work with museum on expansion plans, promote opportunities in region	Museum expansion plans in place, promotion strategy in place.	Awarded substantial grant to complete expansion through District of Hudson's Hope Grants to Communities Policy.
		Continue partnership with NPEDC/NDIT	Apply on grant opportunities: Grant Writing; Economic Development Capacity Building; Community Hall and Recreation Facility Program	2015 and 2016: applied to Grant Writing; Economic Development Capacity Building; Community Hall and Recreation Facility Program all successful outcomes. All approved.
Taxation	Increase revenue from future resource development	Staff to report on impacts of boundary extension to include future resource development in area	Report completed and strategies adopted	Not started: no action taken in 2015.
Advocacy Items	Promote activities that will enhance the social and	Utilization of the coal resource, promote locally including community benefits	Coal mines inactive in the immediate region	Letters of support issued for licenses and bulk sampling. Coal

	economic well-being of the community			mining is on hold as of November 2014. No action taken in 2015.
		Natural Gas resource including Liquefied Natural Gas, promote locally including community benefits	Export pipelines and LNG plants constructed.	In progress, meetings with proponents on-going and participation in EA. No action taken in 2015.
		Enhancement of the agricultural industry and promotion through a regional agricultural plan through the PRRD	Regional Agricultural Plan adopted and promotion of the industry activity.	In Progress 25% complete – PRRD lead on this item.
		North Peace Airport growth promotion with additional carriers	Additional carriers attracted to airport, promote usage	FSJ. PRRD lead on this item. On-going.
		Promote and enhance partnerships with First Nations, PRRD, School District and Resource companies	Partnerships and agreement executed.	Agreements signed with West Moberly First Nation, remaining organizations in-progress. Other indicatives and discussions on-going.
		Encourage in-community housing for resource base company employees	Housing in place and occupied; encourage development in other housing zones	Multi-family dwelling units in place on Arena Road and Paquette Ave. on-going development with second parcel. Completed and on-going discussions with resource companies; to encourage development of Atkinson property.
		Develop Atkinson Property	Identify and discuss with developer	5% complete - Discussions in progress
Operational Priorities	Water Main Replacement Program 2013 to 2023	To apply for BCF grant to replace water and sewer mains		Engineering awarded. Assessment of pipes reflects additional 40-year life span.
	Water waste facility upgrade	To secure funding through the Building Canada Fund	To tender and award contract.	Complete construction in 2017.
	Sewer Main installation project for Jamieson Subdivision, Thompson Subdivision and Light Industrial Zone.	Apply for BCF grant funding	Application submitted May 2016	Application unsuccessful.
	Upgrade of sewage treatment and disposal 2013 to 2018	Develop Engineering and Planning documents, tender and construct in 2016.	Submission to and awarding of grant in 2015. To begin tendering in July 2016.	Application approved. Engineering documents complete, tendering document

				complete. Project 10% complete.
	Access issues District Office	Construct new back stairs with own funds.	Complete by 2016.	Completed.
	District office records keeping.	To scan all sensitive documentation in office and categorize on server	When able to Hyperlink all documents on server	80% - Ongoing
	New Public Works Shop 2016	RFP for Bid, Build Shop Yard Site	Initial RFP process halted due to non-compliance. RFP Reissued June 2016. To complete in 2016	sole sourced contract in 2016, to complete construction in 2017.
	Solid Waste Collection and Disposal Plan including equipment		Purchase of 2 nd new garbage truck	Ordered - 90% Complete 2016.
	Purchase of DPW capital equipment	Use Capital Works Reserve funds for purchase of: Land fill oil containment; Machinery & Equipment; 2 Pick-ups; Power Lift Tail-gate Pick-up; Street Sweeper; WTP Back-up generator; Office Back-up generator; Garbage Truck; Fire Truck - Beryl Prairie FH; purchase of crush gravel; steamer, high efficiency lighting for arena, 4 high efficiency furnaces for arena, cardboard recycle bin, two portable generators for lift station and other operational needs, alarm system for Kendrick lift station, bulk fuel tank for vehicles, repair office cement stair case, completion of ball field, installation of washroom at ball field, 1 kilometre of paving, installation of hydrant at Montieth St., installation of security cameras at: Shop, VIC, Office and Arena, installation of computer tracking systems at pool and arena, computerized campground reservation system, Ice resurfacer,	Purchase all equipment in 2014/15	Items purchased: 2014: 2 pickup trucks; tennis backboard, 2015: Fire Truck, Street Sweeper, dual Fuel tank, Steamer, Pressure washer, 1 pick-up truck, crush gravel, back-up generators for water treatment plant, Beryl Prairie Fire Hall and Office, high efficiency lighting for arena, 4 high efficiency furnaces for arena, bulk fuel tank for vehicles, repair office cement stair case, purchase of crush gravel; alarm system for Kendrick lift station, two portable generators for lift station and other operational needs, completion of ball field, installation of washroom at ball field, 1 kilometre of paving, installation of hydrant at Montieth St., 2016: pick-up truck, 2 nd garbage truck, ice resurfacer, installation of security cameras at: Shop, VIC, Office and Arena, installation of

				computer tracking systems at pool and arena, computerized campground reservation system,
	Trails: Jamieson Subdivision	Apply to BC Bike and 150 Canada Fund for bike trail.	Application submitted	Awaiting approval fall of 2016, application unsuccessful.
	Trails: Canyon Drive	Apply to Rural Dividend Fund for walking trail	Application submitted	Awaiting approval fall of 2016. Application unsuccessful.
	Library	Computer and building upgrades	New server sharing with District office; furnace and water heater upgrade	Completed 2016
Protective Services	Emergency Operations Centre and EOC Training	Apply for funding; continue to identify training opportunities		Emergency Operation Plan Updated, EOC training on-going
	Emergency Social Services			Not started
	Warning Sirens – repair/replacement			Research on-going – deferred to 2018
	Wild Fire Protection Program	Apply to UBCM Grants for Fuel Fire Treatment Project Beryl Prairie	Application for Beryl Prairie submitted in 2015. Grant awarded in 2015.	Project 80% complete, completion in 2017.
	Reduce wildfire risk to community	Conduct strategic fuel fire treatment projects in Jamieson Woods, Lynx Creek.	Percentage of fuel treatment projects completed.	100% complete
	Qualify department to the BC Exterior Fire Fighter Training Standard	Develop new lesson plans, skills competency checklists, and exams Qualify in-house instructors Improve training record processes Develop training schedules	Percentage of mandatory competencies completed.	80% complete 2016. Training ongoing.

2017-Anticipated Objectives and Measures

DEPARTMENT	OBJECTIVE	STRATEGIES	MEASURES	PROGRESS
Government and Administration	Staff Resources Plan	Combine Safety Officer & Bylaw Enforcement Officer position.	Advertise for 1 full-time.	To hire in 2017.
		(possibly reclassify Forman position back to Director of Public Works), or hire additional Assistant Foreman position.	To determine by end of June.	In initial stages of discussion.
	By law Enforcement	Implement enforcement through Bylaw Adjudication System	Priority Regulatory Bylaws enforced through adjudication	To affect once Safety Officer / Enforcement Bylaw Officer is hired in July, 2017

	Purchase SUV, Trade in Prius	Advertise tender offers in spring	Award tender in summer	Purchase SUV late summer.
	Ensure Water & Sewer utility rates cover the cost of delivery.	To assess rates and develop a financial revenues plan to recover costs, over time.	Implement this plan in 2017 over five to ten years until surplus is realized.	On-going.
Planning and Development	Coal Industry	Continue to work closely with the four proposed mines to ensure their impacts on the community are positive and that in-community housing is realized	Mines to operate in a standard acceptable to the community and the workforce and their families to be residents of the community	No coal mining going on as of yet. Received in June 2017 FrontCounterBC referral, for coal licence applications review. The four applications under review are: Canadian Kailuan Dehua Mines Co. Ltd, Canada Beneland Energy Inc., P. Burns Resources Ltd., and Richfield Minerals Inc.
	Use District owned lands to create new housing opportunities	To engage public and developers for their comments.	To target and identify corporations that this strategy can benefit them.	On-going.
	Secondary Industry	Look for opportunities to attract secondary industries to diversify the economy from extraction activities only	Contracted Integrated Economic Solutions to assist in this project. Have four interested developers to acquire properties in the District of Hudson's Hope.	On-going.
	Prepare a communications strategy that includes public engagement methods, social media, community satisfaction surveys and media relations	Obtain assistance from consultants	To have strategy finalized by end of 2016	Not started.
	Site C Mitigation Agreement	Hired legal counsel to negotiate a better offer from BCH. Negotiating Community Measures Agreement with BC Hydro for matters related to Site C. Continuing success.	Discussions started with BCH in June 2014.	BCH Partnering Relationship Agreement to be signed in January 2017: includes the development of a subdivision at the Atkinson Property and signed agreement to sell 10 of these lots.

Tourism	Partnerships and Promotional Material	Continue expanding facility signage Develop a regional marketing plan Prepare trade show booths targeting tourism and economic opportunities Implement the agreement with the West Moberly First Nation and start discussions with the Saulteau FN.	Marketing Plan adopted Panels for trade booth competed. Regular meetings established with WMFN and Saulteau FN Discussions with NDIIT and applying for grants to assist local business	Some trade show participation with BCH in Hudson's Hope and in FSJ.
	ATV Campgrounds	Plan to develop two ATV campgrounds around the Dinosaur Campground area.	Received Licence of Occupation and Offer of Tenure from FLNRO for one ATV campground area. To approve and sign.	On-going: in the process of acquiring a 2 nd ATV campground area: to be completed in 2018.
	Pool Upgrades	Purchase patron items to enhance experience at pool.	Purchase before 2018 season start.	Install before 2018 season close.
		Replace natural grass with turf	Tender and award during pool season	Complete installation at end of pool season.
	Cameron Lake Playground	Upgrade playground at Cameron Lake	To complete by summer of 2017	Project completed in 2017
	Advance construction of ATV park.	Access grant funding.	ATV Park Deferred.	Complete by 2018/19.
	Sidewalks and Trails		Resubmit applications in 2017/18.	2016: unsuccessful submissions of grant applications to BC Bike, Rural Dividend Fund and 150 Canada Fund.
	Curling Rink Light Replacement	Tender for bids summer of 2018	Award tender summer 2018	Complete replacement by early fall 2018.
	Facilities Signage	Access NDIIT Trails program	Install all signs (19).	Signage 90% complete to complete in 2017
	Skateboard Park	Tender for skateboard park design	Award design tender. Construct in 2019.	Complete design by end of 2018.
Economic Development	Develop a marketing strategy to help stimulate population growth in the community, including downtown improvements	Create strategy to communicate and market Atkinson residential property, airstrip and Light Industrial Area to bring in large business to make use of these areas	To identify and target corporations that this strategy can benefit and to have discussion on this matter by end of 2018.	10% complete - Have commissioned consultant, Integrated Economic Solutions to begin developing this marketing and communications strategy, on-going.

	Meet with resource companies to encourage locating resource-based housing for their staff within the District of Hudson's Hope boundaries where services exist (action led by Mayor and CAO)	Create strategy to communicate and market Atkinson residential property and other privately-owned properties for subdivision development.	To identify and target developers and industry to develop aforementioned areas.	Have discussed this opportunity with a few developers – discussions ongoing.
	Participate in discussion promoting additional air carriers at Fort St John Airport (action led by Council)	Continue to maintain a Councillor / Representative on the North Peace Airport Society representing Council and its concerns	Increasing new carriers and or more flights at FSJ airport	On-going. North Peace Airport Society lead on this venture. Director of Protective Services appointed as Representative.
	To sign Purchase and Sale Agreement with BCH, sell 10 lots to BCH at Atkinson Subdivision.	Subdivision development to begin May 2017, complete in September of 2017.	Once subdivision is completed to invoke Purchase and Sale Agreement with BCH	To sell properties by end of September 2017.
Taxation	Fairness and Equity	Continue negotiations with province on GIL Tax ratio issues	To realize increased GIL revenues.	On-going.
	Meet with the Province to discuss continuation of provincial grants in lieu of District of Hudson's Hope taxes for general purposes and inclusion of grants in lieu of school taxes (led by Mayor and CAO)	Build a business case to present to Province that underlines the need for sustainable tax revenue outside of increasing of property tax – due to low population.	To realize increased GIL revenues.	On-going.
	Work with BCH and BC Assessment in regards to newly exempted GIL properties for Site C.	To increase one time payment BCH is offering	To resolve by end of 2017	On-going. To resolve in 2017.
Operational Priorities	Resurface airstrip Landscape Plan		Surface airstrip not started.	On-going.
	Assess need for 3-way vacuum truck	If required assess design during the year.	To advertise tender offers in 2019.	On-going.
	Downtown Enhancements	Access NDIT facade program	Complete by 2018.	On-going.
	Recycling Program Enhancements	Better organize Transfer Site. tender new contract.	Complete by 2017.	Completed 2017.
	Waste water facility upgrade	Secured funding from BCF	Tendered and awarded contract	Completion by fall of 2017.
	Beattie Sewer lift station upgrade	To secure funding through the Strategic Priorities Fund	Should we receive funding will tender and award contract.	Scheduled completion by 2018
	Solar panels:	2015: identified grant funding for this project.	2015: grant submitted to Strategic Priorities Fund for Arena,	2016: Approved grant of \$1,350,000, acquired project

			Community Hall, curling rink, Shop among other buildings.	engineers to manage project – 100% complete: awarded contract in 2017, expect project completion 2017.
	Construct new Public Works Shop	Sole sourced late 2016.	Enter into contract.	Construction completed 2017.
	Atkinson Subdivision	Sign Agreement with BCH to develop subdivision at the Atkinson property.	Begin construction and complete in 2017.	On-going. Completion in September of 2017.
	Water Main Replacement Program 2013 to 2023	To apply for BCF grant for 2014/15 intake to replace water and sewer mains; consultations with public through draft borrowing bylaw – deferred to later date.		This project is deferred to 2040. We believe the piping assets have a remaining lifespan of 40 more years.
	Develop a road management plan as part of the asset management plan	To apply for Federal Gas Tax – Strategic Priorities Funding for Capacity Building to complete an Asset Management Plan including training. Intend to train an individual regardless of receiving funding as per staffing plan.	Have the road management plan competed by 2016. To research EK35 product in 2016 for inclusion in 2017 budget.	Application to SPF unsuccessful. To continue road management planning in 2017.
	Ensure that there is a replacement plan for all new infrastructure and consider operating costs in developing that plan	To apply for Federal Gas Tax – Strategic Priorities Funding for Capacity Building to complete an Asset Management Plan including training. Intend to train an individual regardless of receiving funding as per staffing plan.	Have all historical data of each asset entered in a Works Management software program by 2016 with preventive maintenance schedule complete for each asset	Application to SPF submitted on time. 2016 application denied. Personnel hired in 2016. 2016 Asset management program populating of SmartTools computer program on-going.
	Purchase Gravel Truck	Call for tenders	Award by spring 2018	On-going to complete by late summer 2018.
	10 water valve Replacement	To tender and award by July 2017	Construction complete by September 2017	On going.
	Wood Burner	Receive quotes by August 2017	Purchase by fall of 2017	On-going.
	Beryl Prairie Well Upgrade	Receive quotes by August 2017	Complete work by fall of 2017	On-going.
	Evaluate cost recovery methods for existing and new infrastructure	To apply for Federal Gas Tax – Strategic Priorities Funding for Capacity Building to complete an Asset Management Plan including training. Intend to train an individual regardless of receiving funding as per staffing plan.	Have all historical data of each asset entered in a Works Management software program by 2016 with preventive maintenance schedule complete for each asset	Application to SPF unsuccessful. Personnel hired in 2015. Asset management program on-going.
	Undertake an aquifer study for the community and	To maintain close communications with Ministries	Ministries to provide bi-annual reports.	On-going. Major is leading this venture.

	actively monitor and maintain the aquifer for the health of residents. Continue to provide high-quality water through the operation of the water treatment plant. The District of Hudson's Hope will be ready to respond on an as-needed basis to questions from residents on wells about the water quality in the aquifer.	of FLNRO and Environment on updated current info on water quality in aquifers, streams and rivers.		
Protective Services	Wild Fire Protection	Conduct strategic fuel fire treatment project in Beryl Prairie	To complete in 2017.	Completed in 2017.
		Train fire department to BC wildfire SPP-WFF 1 standard	Percentage of department trained to WFF-1 standard	85%. Ongoing.
		Procure additional wildfire fire fighting equipment including approved forestry coveralls and additional structural protection sprinkler kits.	Procure equipment and initiate training.	75% complete. Ongoing.
	Structural Fire Training	Implement lesson plans, qualify in-house instructors, improve training record keeping, deliver approved curriculum.	Percentage of required modules completed	76%. Ongoing.
	Improve fire department infrastructure	Replace unserviceable and inefficient building services equipment. Address building maintenance issues.	Replace hot water heater downtown, replace space heaters downtown and BP fire halls. Replace current septic field at BP hall. Refinish bay floors downtown hall.	80%. To be completed 2017.
		Tender work for 2 nd floor addition in downtown Fire Hall	Close tender bidding by end of spring and install before end of fall.	On-going.
	Purchase Fire Department Rescue Truck	Award tender by summer 2018	Purchase by December 31, 2018	On-going.
	Emergency Operations Centre and EOC Training	Apply for funding; continue to identify training opportunities, and train staff for EOC roles	Training level of EOC staff.	EOC training on-going
	Warning Sirens – repair/replacement	Research alternatives to current system.		Ongoing. In communications with PRRD to discuss their research, and feasibility of utilizing a mass

				notification system vice physical sirens.
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Statement of Tax Exemptions

PERMISSIVE TAX EXEMPTIONS

Reference Bylaw No. 754, 2008

The following buildings and land received exemption from taxation for the 2017 taxation year as per sections 220 & 224 of the *Community Charter*.

Roll#	Organization	Class	Assessment	Tax Rate	Total Tax Exempted
01035.000	Double H Saddle Club	6	9,600 (bldg)	19.3270	185.24
		8	46,100 (land)	7.8707	362.84
04303.000	Peace Valley Community Church	8	43,800 (land)	7.8707	344.74
		8	54,700 (bldg)	7.8707	430.53
04304.000		6	18,900 (land)	19.3270	365.28
04955.000	Double H Saddle Club	6	49,200 (bldg)	19.3270	950.89
		8	40,500 (land)	7.8707	318.76
40420.010	Hudson's Hope Historical Society	6	14,800 (bldg)	19.3270	286.04
		8	163,000 (land)	7.8707	1,282.92
40420.020	Hudson's Hope Historical Society	6	57,000 (bldg)	19.3270	1,101.64
		8	21,700 (land)	7.8707	170.79
01655.000	Helen Rand Ruxton	6	16,600 (land)	19.3270	320.83
00568.000	Hudson's Hope Evangelical Free Church	6	40,500 (land)	19.3270	782.74
		8	40,400 (land)	7.8707	317.98
00569.100	Hudson's Hope Evangelical Free Church	8	292,000 (bldg)	7.8707	2,298.24
40420.040	The Anglican Synod of the Diocese of Calendonia	8	104,100 (land)	7.8707	819.34
		6	192,200 (bldg)	19.3270	3,714.65
17101.510	Hudson's Hope Health Care Housing	6	2,133,000 (bldg)	19.3270	41,224.49
		6	67,000 (land)	19.3270	1,294.91
00594.000	Bullhead Mountain Curling Club	6	1,140,000 (bldg)	19.3270	22,032.78
		6	95,100 (land)	19.3270	1,838.00
00586.000	Hudson's Hope Community Hall	6	255,000 (bldg)	19.3270	4,928.38
		6	47,300 (land)	19.3270	914.17
41090.010	Hudson's Hope Rod & Gun Club	6	43,300 (bldg)	19.3270	836.86
		8	51,900 (land)	7.8707	408.49
41091.010		8	88,300 (land)	7.8707	694.98
41027.100	Hudson's Hope Ski Association	8	165,000 (land)	7.8707	1,298.66

2016 Statement of Disqualifications

There were no Councillors disqualified during 2016.

2016 Audited Financial Statements

There were audited Financial Statements for 2016.