



**REGULAR COUNCIL MEETING**  
**March 9, 2015**  
**6:00 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:** Mayor Gwen Johansson  
Councillor Caroline Beam  
Councillor Heather Middleton  
Councillor Nicole Gilliss  
Councillor Kelly Miller  
Councillor Dave Heiberg

**Staff:** CAO: Tom Matus  
Deputy Clerk: Laurel Grimm  
Director of Protective Services: Robert Norton  
Foreman of Works: Leyton Bressers

**Absent:** Councillor: Travous Quibell

**Other:** 0 in gallery

**1. CALL TO ORDER:**

The meeting was called to order at 6:05 p.m. with Mayor Johansson presiding.

**2. NOTICE OF NEW BUSINESS:**

**Mayors Additions:**

Mayor Johansson included two letters that came in today 1) Minister Stone, and; 2) City of Dawson Creek.

**Council Additions:**

None

**CAO Additions:**

Tom Matus included Agenda Additions SR7, SR8 and SR2A under Staff Reports.

**3. ADOPTION OF AGENDA BY CONSENSUS:**

The March 9, 2015 Regular Council meeting agenda was adopted by consensus.

**4. DECLARATION OF CONFLICT OF INTEREST:**

None

**5. ADOPTION OF MINUTES:**

**0550-01**

**M1 February 23, 2015 Regular Council Meeting Minutes**

**RESOLUTION NO. 046/15**

**M/S Councillors Miller/Middleton**

**THAT:**

**"The minutes of the February 23, 2015 Regular Council Meeting be adopted as amended."**

**CARRIED**

6. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **NCLGA Resolutions** 0400-01

Were submitted on Friday. Background reports are welcome.

BA2 **Association of Residents** 0390-01

A letter to be sent in response.

BA3 **Request on Aggregate Quarry Materials Bundle of Applications for Land Act, Water Act, Forest Act and Mines Act Tenure** 0400-30

Questions regarding the timeline of the License as it is much longer that the project is proposed for.

Staff to Inquire.

BA4 **Council Reports** 0540-01

Are all filed under the Municipal Files.

BA5 **Tim Bennett, Ministry of Forest, Lands and Natural Resource Operations** 0400-20

Staff to schedule a meeting with Mr. Bennett regarding the ATV Park.

BA6 **Conflict of Interest** 2210-00

Staff to get an estimate on cost from Lidstone.

7. **STAFF REPORTS:** 1850-01

SR1 **Clubs and Organizations: Financial Assistance Grants 2015**

**RESOLUTION NO. 047/15**

**M/S Councillors Gilliss/Miller**

**THAT:**

**"Council authorize Staff to organize a Special Meeting on Monday, March 16, 2015 at 6:00 p.m. in Council Chambers to review the 2015 Financial Assistance Grant Applications."**

**CARRIED**

Staff to look at which clubs and organizations could be covered under the new insurance policy.

Staff to review policy and present changes/addendums/stipulations at the March 16, 2015 Special Council Meeting.

Diarize the Policy to be looked at after this round of grant applications.

SR2 **Strategic Priorities Fund: Capital Infrastructure Opportunity** 1855-03

**RESOLUTION NO. 048/15**

**M/S Councillors Gilliss/Middleton**

**THAT:**

**"Staff to talk to the Grant Provider to determine which item is more likely to be approved a) Energy Consumption Reduction i.e. Photo voltaic solar panels, or 2) Streets/Roads/Trails. Whichever item is more likely to be approved will be the second priority. First priority is the Public Works Shop"**

**CARRIED**

Staff to draft up the application for the Valve Insertion. Feasibility studies should be done already. Priorities for the second portion of the grant are:

- 1) Public Works Shop
- 2) Reducing energy consumption
- 3) Streets/Roads/Trails

- SR3      **ATV Campground**      6130-20  
Staff to set up a meeting with Tim Bennett before the 16<sup>th</sup> of March. Councillor Miller, Middleton and Heiberg to meet with him.  
  
Councillor Gilliss would like to note that she does not agree with moving forward with the ATV Campground. She would prefer to focus on the parks that we currently have.
- SR4      **Intern Update**      0110-01  
Need a mitigation strategy for the light industrial development. Mayor to look at drafting an information excerpt for the bulletin.  
  
Light Industrial Land has been identified as a very high priority.
- SR5      **Atkinson Prospectus Report**      0710-01  
Staff to send to Darin Thompson at BC Hydro, advertise in the bulletin, facebook etc.
- SR6      **Small Town Love RFP Report**      6440-01  
Staff to advertise via PSA, Website, Facebook, etc.
- SR7      **Action Items and Other Updates by CAO**      0110-01  
Council to speak to current owners of Light Industrial Properties.  
  
Strategic Planning Meeting to be scheduled for April 11<sup>th</sup> & 12<sup>th</sup> from 9:00-4:00 with an hour break for lunch.  
  
(7:34 p.m. Councillor Beam left the meeting)
- SR8      **PRRD Cost Sharing of Building Inspector**      0400-50  
RESOLUTION NO. 049/15  
M/S Councillors Heiberg/Miller  
THAT:  
"That Council direct District of Hudson's Hope Administration to continue dialogue with the District of Chetwynd, the District of Tumbler Ridge, and the Peace River Regional District to work together to strike a fair and acceptable agreement in the cost sharing of a qualified Level 3 Building Inspector
8.      **CORRESPONDENCE:**  
C1      **Port Moody: Declaration of the Right to a Healthy Environment**      0400-50  
RESOLUTION NO. 050/15  
M/S Councillors Heiberg/Middleton  
THAT:  
"Council for the District of Hudson's Hope fully supports the City of Port Moody in their declaration for the Right to a Healthy Community."  
CARRIED  
  
Staff to send a letter of support.
9.      **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:**
- CR1      **Councillor Middleton: Medical Services and Housing**      0540-01  
FOR INFORMATION
10.      **OLD BUSINESS:**

None

11. **NEW BUSINESS:**

NB1 **Ministry of Transportation and Infrastructure** **0400-20**  
Thank you letter received from Todd Stone from the Ministry of Transportation and Infrastructure.

NB2 **Invitation from Dawson Creek** **0400-50**  
Peace River Local Government Association on April 30, 2015. Council to notify Staff if they wish to attend.

12. **PUBLIC INQUIRIES:**  
None

13. **ADJOURNMENT:**  
Mayor Johansson declared the meeting adjourned (7:47 p.m.)

		<i>Diarized</i>	<i>Last Review/Action</i>
	<b>DIARY</b>		
	<b><i>Conventions/Conferences/Holidays</i></b>		
DY1	<i>PRRD: Solid Waste Disposal</i>	<i>05/12/14</i>	
DY2	<i>Airport Resurface and Redevelopment</i>	<i>05/12/14</i>	
DY3	<i>Grubjesic Driveway</i>	<i>05/12/14</i>	
DY4	<i>Co-Op Correspondence Re: Card Lock</i>	<i>11/12/13</i>	
DY5	<i>Communications Expenditure</i>	<i>08/11/14</i>	
DY6	<i>Premiers BC Natural Gas Forum</i>	<i>08/11/14</i>	
DY7	<i>Capital Projects Meeting (every 6 months)</i>	<i>10/14/14</i>	
DY8	<i>Financial Assistance Grant Policy</i>	<i>03/09/15</i>	

Certified Correct:

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Clerk / Minute Taker

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Chair



**SPECIAL COUNCIL MEETING**  
**March 16, 2015**  
**6:00 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:** Mayor Gwen Johansson  
Councillor Caroline Beam  
Councillor Heather Middleton  
Councillor Nicole Gilliss  
Councillor Kelly Miller  
Councillor Dave Heiberg

**Staff:** CAO: Tom Matus  
Deputy Clerk: Laurel Grimm

**Absent:** Councillor: Travous Quibell

**Other:** 0 in gallery

1. **CALL TO ORDER:**

The meeting was called to order at 6:08 p.m. with Mayor Johansson presiding.

2. **ADOPTION OF AGENDA BY CONSENSUS:**

The March 16, 2015 Special Council meeting agenda was adopted by consensus.

3. **DECLARATION OF CONFLICT OF INTEREST:**

None

4. **STAFF REPORTS:**

**1850-01**

SR1 **Asset Management Planning Program**

The Administrator is currently looking at two different grant applications for the Municipalities Asset Management Plan.

Councillor Gilliss joined the meeting (6:12 p.m.)

SR2 **Fair Share Information Meeting**

**RESOLUTION NO. 051/15**

**M/S Councillors Gilliss/Heiberg**

**THAT:**

**"That the Mayor, CAO, and any Councillors wishing to attend the fair share information meeting on March 17, 2015, from 12:00 to 5:00 at the Cultural Centre in Fort St. John, be reimbursed travel and per diem expenses."**

**CARRIED**

SR3 **Financial Assistance Grants**

Council reviewed each application. Staff to gather further information from a few applicants and prepare a report for a meeting in April with recommendations based on Council input.

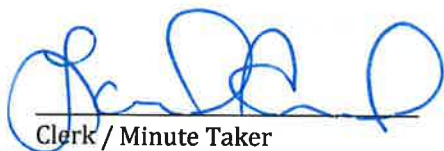
5. **PUBLIC INQUIRIES:**  
None

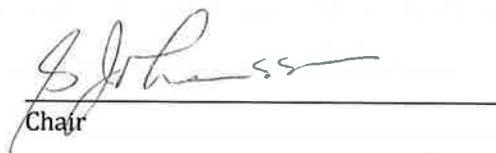
6. **ADJOURNMENT:**  
**RESOLUTION NO. 052/15**  
**M/S Councillors Miller/Middleton**  
**THAT:**  
**"That Council move in Camera pursuant to the Community Charter Section 90 2. (b)." (8:20 p.m.)**  
**CARRIED**

Mayor Johansson declared the meeting adjourned at 8:51 p.m.

		<i>Diarized</i>	<i>Last Review/Action</i>
	<b>DIARY</b>		
	<b><i>Conventions/Conferences/Holidays</i></b>		
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Certified Correct:

  
Clerk / Minute Taker

  
Chair